

Membership Policy

(version controlled)

Post holder responsible for Policy:	Membership Secretary
Author of Policy:	Iain Clyde
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Next review date	
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Version	Author	Date	Reason
V1.3	Iain Clyde	15 Nov 18	Initial issue

Purpose:

To layout the guidance for Darlington Triathlon Club on:

- Categories of membership of Darlington Triathlon Club.
- New Club Members.
- Membership Fees setting process.
- Payment of membership fees.
- Cancellation/Termination of membership
- Non-payment of membership fees.
- Members' Data and Data Protection.
- Junior Section Membership Forms.

Darlington Tri Club: Membership Policy Responsible Officer – Membership Secretary

CATEGORIES OF MEMBERSHIP

Darlington Triathlon Club offers the following categories of membership

Adult Section

Full Membership plus

Member Benefits	
A	Membership of Darlington Triathlon and voting rights at the Club AGM.
B	Invitation to Club Social Events
C	Eligible for Club Awards
D	Permission to wear Darlington Triathlon Branded Kit
E	Use Darlington Triathlon Club Coach led training session (On payment of appropriate pool or track fees.
F	Eligible for Club sponsorship on British Triathlon Coaching Courses.
F	Membership of England Athletics
G	Discounts at England Athletics registered events.
H	Entry into the South Durham and North Yorkshire Cross Country League (on payment of series fee)
I	Free Club car sticker and swim hat on first joining the club

Full Membership

Member Benefits	
A	Membership of Darlington Triathlon and voting rights at the Club AGM.
B	Invitation to Club Social Events
C	Eligible for Club Awards
D	Permission to wear Darlington Triathlon Branded Kit
E	Use Darlington Triathlon Club Coach led training session (On payment of appropriate pool or track fees.
F	Eligible for Club sponsorship on British Triathlon Coaching Courses.
I	Free Club car sticker and swim hat on first joining the club

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Student Membership

To qualify for this Student members must be over 18 years of age and in full time education. Proof of status will be requested.

Member Benefits	
A	Student Membership of Darlington Triathlon; and voting rights at the Club AGM.
B	Invitation to Club Social Events
C	Permission to wear Darlington Triathlon Branded Kit
D	Use Darlington Triathlon Club Coach led training session (On payment of appropriate pool or track fees). Eligible during University or College holiday periods only

Junior Section

To qualify in this category of membership athletes must be under 18 years of age on 31 Dec of the year of membership.

Parents of full junior members will have:

- Voting rights at the Club AGM
- Be able to serve on a club committee as a Junior Section Representative or other Club Officer.

Full Membership plus

Member Benefits	
A	Junior Membership of Darlington Triathlon. This is a non-voting membership category.
B	Permission to wear Darlington Triathlon Branded Kit
C	Loan of Junior Club Tri or wet suit
D	Attend all club Junior Club training sessions. Fees for sessions are included in membership fee

Full Membership

Member Benefits	
A	Junior Membership of Darlington Triathlon. This is a non-voting membership category.
B	Permission to wear Darlington Triathlon Branded Kit
C	Loan of Junior Club Tri or wet suit
C	Attend either the track or swim club Junior Club training sessions. Fees for sessions are included in membership fee

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Parents are to complete and return the Junior Club membership form to the Junior Section Head coach by the first club training session each academic year. The membership form is attached to the end of this policy.

New Members

Members joining Darlington Triathlon Club for the first time from 1 Jan 19 will receive the following items in addition to their membership benefits:

- Club Swim Hat.
- Club Car Sticker.

Membership Fees setting process.

Membership fees for each year will be decided by the club committee at the December meeting prior to the year they come into force.

Fees will be publicised on the Club Web Page and on club social media groups.

Payment of Membership Fees.

Membership fees become due on 1 January each year.

Fees will be levied according to the following matrix:

Membership Category	Fee Payable period in the year as at date			
	1 Jan	1 Apr	1 Jun	1 Sep
(a)	(b)	(c)	(d)	(e)
Full Membership Plus				
Full Membership				
Student Membership (Single annual fee only)				

The club in its fees setting procedure may decide on a discount scheme for full plus or full members who pay fees within a set time. This will be decided during the fees setting process.

Non-payment of Membership Fees

Any member who has not paid their membership fees for the current year will be removed as a member from 1 February of that year.

Cancellation/Termination of membership

Members can cancel their membership at any time. Requests to cancel membership should be made in writing to the membership secretary.

Termination of membership by the club can be found in the Club Member Discipline Policy.

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Membership Fee Refunds

Members have 14 days from the date of joining within which to cancel their club membership should they wish a full refund of their membership fee.

No refunds will be given after the 14-day time period has expired.

Where the club has determined a member's membership shall be terminated, a refund of membership fees may be granted. Any refund may be fee commensurate with the number of whole quarters of that membership year remaining.

Membership Information and Data Protection Act 18

All membership personal data will be processed in accordance with the Club's Privacy Notice and in line with current legislation.

Members who cancel or do not renew their membership will have their personal data deleted in line with the Clubs Data Protection Policy and Privacy Notice.

Coaches are not permitted to use the data base for coaching for personal reward.

DARLINGTON TRI

Application for membership of the Junior Section

Please fill out all details clearly to enable us to keep our records correct

Name	
Date of Birth	
Address	
City	Post Code
Telephone	Mobile
E-Mail Address	

Medical conditions that may affect training/competition (please specify)

Emergency Contact Details

Please provide us with two names and telephone numbers or person(s) we should contact in the event of an incident/accident

Name	Telephone
Name	Telephone

Membership fees

Please Contact us directly regarding the payment for membership fees.

Contact can be via email or website contact form.

Darlington Triathlon Club Juniors

Payment details upon request

Disclaimer & Assumption of Risk/Liability: While triathlon is a recreational sport, there are inherent risks and dangers. All athlete/members/training partners are responsible for their own safety during group rides or training sessions, and assume any and all risks of injury, harm, medical conditions, or property damage. Triathletes are urged to wear protective gear (including helmets) and ride/train with caution and respect for others. Darlington Triathlon Club Juniors makes no representations or guarantees of any kind relating to safety for training or triathlon events. By participating in triathlons/training, each athlete (on behalf of him/herself and his/her family and heirs) voluntarily accepts any and all risks, assumes all liabilities, and waives and releases any and all damages against Darlington Triathlon Club Juniors, its committee, agents, employees, managers, or members. **If you do not so agree, do not participate in triathlons or training sessions.**

I have read and understand the Disclaimer & Assumption of Risk/Liability.

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Signed (Parent or Guardian) _____

Print name_____

Date_____

☐ We may on occasion take photographs of some of the sessions for use on our website and social media. Please tick this box If you do give the club permission to use any photographs of your child.

☐ As part of our ongoing commitment to developing technique across all disciplines the coaching team may from time to time use video analysis to assess technique and use this information to inform coaching sessions and improve individual's technique. Please tick this box If you consent to your you child's image to be captured and used in this way.

Please note that completion of this form and subsequent membership of Darlington Triathlon Club Juniors does not create an obligation to participate in any training or competitive events.

Please direct any queries or comments to Neil Smith at jnrtri@hotmail.com