

Club Allocated Event Places

(version controlled)

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Version	Author	Date	Reason
V1.1	Iain Clyde		Initial issue

Purpose:

To layout the guidance for Darlington Triathlon Club on:

- The allocation of event places to the Club through governing bodies or other event organisers.

Introduction

Darlington Triathlon Club as a body may be offered free places or other places on events each year. This policy is to demonstrate criteria and procedures for members who wish to apply for these places.

Qualifying Criteria

General criteria

1. Paid up member of Darlington Triathlon Club for the year in which the place has been offered.
2. The member applying has no outstanding membership or other debts to the club from previous years.

This will be checked against the Club membership database in conjunction with the Membership Secretary.

Specific event Criteria

British Triathlon Offered places

1. Meet the general Qualifying Criteria
2. Be a member of British Triathlon or one of its constituent bodies; e.g Triathlon England, Triathlon Scotland.
3. You are listed as having affiliated to Darlington Triathlon on the Clubs British Triathlon club page

London Marathon Places

1. Meet the General Qualification Criteria.
2. Be a member of England Athletics; with Darlington Triathlon as your first claim club.
3. Have applied for a London Marathon place and received a rejection slip.

Should insufficient Darlington Triathlon Club members eligible as first claim EA members apply for Club allocated London Marathon places, then members whose EA first claim is another Club may become eligible for Darlington Triathlon Club places.

Where insufficient eligible first claim club members apply for the number of allocated places, these members will be given an automatic place. The remaining places will be offered to members who have Darlington Triathlon Club as their second claim through the ballot system as outlined below.

Members may not be allocated a place on two consecutive years unless insufficient applications have been received from qualifying members in that year.

All other event place allocation

Meet the general qualification criteria.

Process for allocation of places

The owner of the process is the Club Secretary. Outcomes will be ratified at the full club committee, at its next meeting.

Applications

Offers of free places to the Club will be posted on the Club's Facebook page when they become available.

Applications should be emailed to the Club Secretary.

Applicants will have 2 weeks¹ from first posting date on Facebook to make their applications to the Club Secretary.

British Triathlon Offered Places

Applicants BT Membership number should be quoted in the subject line together with the Event Title.

London Marathon Places

Applicants should quote their England Athletics number in the subject line together with the event name, stating whether Darlington Triathlon Club is either first or second claim club.

Included in the email is to be a copy of their official London Marathon rejection notice.

Rejection notices may be handed to the Secretary in person, ensuring your name and EA number is clearly printed on the document.

Qualifying criteria authentication

The secretary will check applications against the qualification criteria laid out in this document.

Publishing the Ballot lists

Once the applications deadline has passed and the relevant qualification checks have been completed the secretary will publish names of those members who will be entered into the ballot for an allocation of a place.

¹ Unless stated otherwise.

Draw for places

Places will be allocated by ballot at the next available Club Committee meeting.

The secretary will bring along a suitable organised ballot box with names written on ballot slips in the box.

The Chairman will make the draw with places being recorded by the secretary.

The draw will be for the number of allocated places plus the same number of reserves, should there be sufficient applications.

For London Marathon places there shall be two draws if required in the following order

1. Club members whose EA membership is first claim Darlington Triathlon Club
2. All other members whose first claim is NOT Darlington Triathlon Club.

Ballot results are to be recorded in the Committee Meeting Minutes

Results will be published on the Darlington Triathlon Facebook page no later than 5 days following the draw.

